**FILLMORE CENTRAL SCHOOL DISTRICT**

**PO Box 177, 104 West Main St.**

**Fillmore, NY 14735**

FUTURE MEETINGS

**November 15, 2018 – 6:30 pm Board Meeting**

**December 20, 2018 – 6:30 pm Board Meeting**

**BOARD MEETING AGENDA**

***Tuesday, October 23, 2018 @ 6:30 PM***

***Conference Room – C117***

Meeting called to order at 6:32 pm by Board President Dean.

**PLEDGE OF ALLEGIANCE**

**BOARD MEMBERS:**

Dr. Marcus Dean, President

Paul Cronk, Vice President

Faith Roeske, Board Member

Sara Hatch, Board Member

Matt Hopkins, Board Member

Susan Abbott, District Clerk

**ADMINISTRATION:**

Michael Dodge, Superintendent

Joseph Moynihan, High School Principal - Absent

Chelsey Aylor, PreK–4 Principal

Joseph Butler, Business Manager

Betsy Hardy, Director of Technology

Annie West, Director of Special Education - Absent

1. **PRELIMINARY MATTERS/PUBLIC COMMENT - NONE**
2. **PROGRAMS/PRESENTATIONS - NONE**

**3. DISCUSSION/WORK SESSION**

3.1 Administrators’ Reports:

Mrs. Aylor, Elementary Principal

* Mrs. Aylor shared her monthly newsletter with the Board.
* Mrs. Aylor talked about the Great Kindness Challenge that the students participated in. She showed a slide show of some of the things the students did.
* Mrs. Aylor stated that Open House was a huge success as always.
* Mrs. Aylor talked about staff development day on October 5th. The day included trainings on ASA accessible websites and Castle Learning.
* Mrs. Aylor shared about PBIS at Fillmore. So far there have been two PBIS meetings this year. A lot of the focus has been on planning the GKC and future events this year. Mrs. Aylor handed a binder of character education plans over to Kassi Bailey and she has started to run with them. She has had a lot of help from Heidi Stroud.
* Mrs. Aylor shared her Friday Feature emails that she has sent out over the past month.

Mr. Moynihan, 5-12 Principal

* Mr. Moynihan was absent from the meeting due to attending the varsity boy’s sectional soccer game in Perry.
* Mr. Moynihan shared his good news via document form.

Mrs. Hardy, Director of Technology

* Mrs. Hardy shared that she will be sending out “Tech Times” to all teachers in the district to communicate current updates on internal technology, provide tech tips and new tech resources available, and more. She is hoping this will encourage the use of technology at all grade levels. This also includes the reminder that teachers can reach out to Mrs. Hardy any time to come into their classroom to co-teach/model a lesson filled with technology.

• Mrs. Hardy talked about having 9 excited students from grades 7-12 ready to begin developing the new Student Help Desk. They are coming up with a name for the group and a logo, a schedule for teachers and students to visit them in a specific location, and trainings by Mrs. Hardy and Mrs. Anderson, so they can be considered Technology Leaders in the building.

• Mrs. Hardy and Mr. Burr have been researching free/low cost ways to begin streaming morning announcements. We have met with CA BOCES to learn how they support announcements across the region, and Mrs. Hardy, Mr. Burr and Mrs. Anderson will be visiting CRCS to see student run announcements live.

Mrs. West, CSE Chair

* Mrs. West was absent from the meeting due to attending a training out of town.
* Mrs. West shared her good news via document form.

3.2 Superintendent’s Report: Mr. Dodge

* Mr. Dodge informed the Board that the new radios for both the building and the busses should be installed in the next few weeks.
* Mr. Dodge shared that the bleachers in the big gym are still having issues. Mr. Ricketts agreed to come in and look at them to see if he could remedy the problem.
* Mr. Dodge talked about Houghton College approaching the school to continue a successful partnership in regards to helping with the cost of redoing the tennis courts at the college that both our boys and girls tennis teams use (fall and spring). Mr. Dodge said he had looked into the price of installing courts on Fillmore’s campus simply as a comparison. The ballpark number given by an architect from another district that built tennis courts from scratch was court $100,000.00 per court. 4-6 courts would be ideal. Mr. Dodge will continue to investigate both as another smaller capital project could be done in the near future.
* Mr. Dodge talked about the Impact Club which is a student leadership organization where advisors and student leaders coordinate weekly discussions, activities, and service projects. This takes place in the Elementary Library during lunch and students had to have a permission slip signed by a parent to attend.
* Mr. Dodge said that the archery program is off to a good start this year. He has had about 20 students in grades 5-8 participate with a few high school students too.

3.3 Work Session

* Mr. Dodge talked a little about the hearing officer that the Board will appoint during the meeting.
* Mr. Dodge asked the Board if they would be in favor of creating a trap shooting team. Mr. Dodge said he will find out how many students might be interested in participating and then the students will need to have their parents involved for transportation purposes.

**4. EXECUTIVE SESSION**

4.1 Motion by P. Cronk, seconded by M. Hopkins for the board to enter into Executive Session at 7:08 pm to discuss matters leading to the appointment and possible employment of personnel along with a labor relations matter consistent with purposes specified in the open meeting law.

5 - Aye 0 - Nay Motion Carried

Matt Hopkins left the meeting at 7:15 pm.

4.2 Motion by S. Hatch, seconded by F. Roeske for the board to move out of Executive Session at 7:30 pm and regular meeting resumed.

4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

**5. BUSINESS/FINANCE:**

5.1 Business Administrator’s Report

* Mr. Butler reviewed the financial summary and talked about property taxes.
* Mr. Butler went over the Fund Balance Summary.

5.2 Motion P. Cronk, second S. Hatch to accept the Treasurer’s Reports.

4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

**6. OTHER ITEMS:** The next regular Board meeting is scheduled for November 15, 2018 at 5:30 pm.

**7. CONSENT VOTE:**

7.1  The Board of Education accepts and approves of:

7.1.1 The Board of Education accepts and approves of the Board Meeting Minutes of September 17, 2018 meeting.

7.1.2 The Board of Education approves the recommendations developed by the CSE/CPSE for special education programs and services from September 18 to October 23, 2018, the BOE hereby approves said recommendations.

7.1.3 FMLA Leave - Due to unique circumstances, the Superintendent has determined to recommend to the Board of Education that Maggie Smith be granted an unpaid leave of absence from November 2nd – 12th.  During the unpaid leave Ms. Smith will be responsible to pay 100% of the premium cost of health insurance on those days she is absent from work at the current amount of $24.67 per day.  If Ms. Smith is able to return to work within this timeframe for one or all days, she will provide her supervisor 24 hour notice.

7.1.4 The Board of Education approves Kassandra Bailey as the Foster Care Liaison.

7.1.5 The Board of Education moves to add addendums to this meeting agenda.

 Motion by F. Roeske Seconded S. Hatch

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

**8. OLD BUSINESS - NONE**

**9. NEW BUSINESS**

9.1 Motion P. Cronk, second F. Roeske to accept the proposals for: **main building** snow removal from Beardsley Snowplowing, **and bus garage** snow removal from Alexander Abbott, for the 2018-19 winter season.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

9.2 Motion S. Hatch, second P. Cronk to approve the District Policy 5413, Procurement: Uniform Grant Guidance for Federal Awards.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

9.3 Motion F. Roeske, second S. Hatch to approve the District Policy 5551, Allocation of Title I, Part A Funds in the District.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

9.4 Motion S. Hatch, second F. Roeske to approve the District Policy 6121, Sexual Harassment in the Workplace.

4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

9.5 Motion P. Cronk, second S. Hatch to approve the District Policy 7133, Education of Students in Foster Care.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

9.6 Motion F. Roeske, second P. Cronk to approve the District Policy 7221, Participation in Graduation Ceremonies and Activities.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

9.7 Motion S. Hatch, second P. Cronk to approve the District Policy 7222, Diploma or Credential Options for Students with Disabilities.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

9.8 BOARD RESOLUTION – Hearing Officer

Be it resolved that the Board of Education of the Fillmore Central School District hereby appoints David Hoover, Esq., to serve as hearing officer with respect to disciplinary charges brought against the employee named in Confidential Attachment “A” pursuant to Civil Service Law §75.

 Motion by P. Cronk Seconded by F. Roeske

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

**10. EXECUTIVE SESSION - NONE**

**11. PERSONNEL**

11.1 Motion S. Hatch, second F. Roeske to approve the resignation of Virginia Greene, Food Service Helper, effective September 28, 2018.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

11.2 Motion P. Cronk, second F. Roeske to approve the move from an 11 month employee to a 12 month employee for Heidi Rose, Guidance/CSE Office Secretary.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

11.3 Motion S. Hatch, second F. Roeske to approve the following Substitute Teacher Appointments for 2018-19 school year:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **NAME** | **DEGREE** | **CERTIFICATION** | **GRADE LEVEL** | **SUBJECTS** |
| Stacy Beardsley | Assoc. | Education/Gen Ed | Any | Any |
| Charlene Buckley (Retro-active to 9-24-18) |  |  | Elem | Elem |
| Christopher Collins | Bachelor | Aerospace Engineering | Any | Any |
| Jan Jefferies (Retro-active to 10/9/18) | Masters | Elem Ed/Reading & Literacy | Elem | Elem |
| Deanne Marshall |  |  | Any | Any |
| Evaleena Rodriguez | Bachelor | Sociology | K-6 | Any |

Individuals listed are fingerprinted and have full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

11.4 Motion P. Cronk, second S. Hatch to approve the following Substitute Non-Instructional Appointment for 2018-2019 school year:

|  |  |  |
| --- | --- | --- |
| **NAME** | **POSITION** | **EFFECTIVE DATE** |
| Kirsten Babbitt | Custodial/Cleaner | 10/23/18 |
| Stacy Beardsley | Aide/Monitor | 10/23/18 |
| Charlene Buckley | Aide/Monitor | 10/23/18 |
| Christopher Collins | Aide/Monitor | 10/23/18 |
| Patience Fuller | Custodial/Cleaner | 10/23/18 |
| Jamie Gierke | Custodial/Cleaner | 10/23/18 |
| Lori Jones | Aide/Monitor | 10/23/18 |
| Brandon Klatt | Custodial/Cleaner | 10/23/18 |
| Deanne Marshall | Aide/Monitor/Nurse | 10/23/18 |
| Natasha Mitchell | Custodial/Cleaner | 10/23/18 |

Individuals listed are fingerprinted and have full clearance for employment.

4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

11.5 Motion F. Roeske, second P. Cronk to approve the resignation of Lacie Lavallee, Teacher Aide, effective October 29, 2018.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

11.6 Motion S. Hatch, second F. Roeske to approve the following Non-Instructional Appointment:

|  |  |  |
| --- | --- | --- |
| **NAME** | **POSITION** | **EFFECTIVE DATE** |
| Stephanie Beardsley | Monitor | 10/24/18 |
| Lacie Lavallee | Typist - Elementary | 10/29/18 |

Individuals listed are fingerprinted and have full clearance for employment.

 4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

**12. ADJOURNMENT**

Motion F. Roeske, second P. Cronk for the board to adjourn the meeting at 8:03 PM.

4 - Aye 0 - Nay 1 – Absent (Hopkins) Motion Carried

**13. IMPORTANT DATES/INFORMATION**

* Picture Make-Up Day – October 26th
* Principal’s Reading Challenge for PreK-6 – November 8th
* Middle School Play – November 8th at 8:45 am and 7 pm
* 1st Quarter Awards for PreK-4 – November 9th at 8:30 am
* 1st Quarter Awards for Grades 5 & 6 – November 9th at 10 am
* Early Dismissal – November 9th at 12:30 pm
* No School (Veteran’s Day Observance)– November 12th
* Faculty vs NYS Troopers Basketball Game – November 14th
* Senior Auction – November 15th